



M.O.E. Policy Manual

POLICY TITLE PREPARATION OF LEGISLATION SUBMISSIONS		NO. 16-04-01								
<u>Legislative Authority</u> N/A										
<u>Statement of Principles</u> Proposals for legislation should, wherever appropriate, contain the following information: <table border="0"><tr><td>1. <u>Purpose</u></td><td>The general purpose and objectives;</td></tr><tr><td>2. <u>Effects on Present Policy</u></td><td>Effects on or changes to present policies and practices, possible improvements to the regulatory process, and answers to the following questions: <table border="0"><tr><td>2.1 <u>Need For Regulation</u></td><td>What public policy or abuse makes the legislation necessary for public benefit?</td></tr><tr><td>2.2 <u>Alternatives To Regulation</u></td><td>Can the purpose be accomplished without the legislation or any part of it?</td></tr></table></td></tr></table>			1. <u>Purpose</u>	The general purpose and objectives;	2. <u>Effects on Present Policy</u>	Effects on or changes to present policies and practices, possible improvements to the regulatory process, and answers to the following questions: <table border="0"><tr><td>2.1 <u>Need For Regulation</u></td><td>What public policy or abuse makes the legislation necessary for public benefit?</td></tr><tr><td>2.2 <u>Alternatives To Regulation</u></td><td>Can the purpose be accomplished without the legislation or any part of it?</td></tr></table>	2.1 <u>Need For Regulation</u>	What public policy or abuse makes the legislation necessary for public benefit?	2.2 <u>Alternatives To Regulation</u>	Can the purpose be accomplished without the legislation or any part of it?
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Rev. 2 - August 16, 1982										
<u>Point of Contact</u>		Director, Policy and Planning Branch								
<u>Effective Date</u> June 19, 1980										

- 2.3 Duplication Is there duplication of existing provisions elsewhere that are applicable and sufficient?
 - 2.4 Excess Detail Are any provisions more detailed or particular than is necessary to accomplish the main purpose?
3. Reference to a Commission or Committee Whether the proposals implement recommendations of any commission or committee;
4. Consultation The nature of consultations with, and comments of, any groups or associations that the legislation may particularly affect;
5. Legislative Priority Priority within the Ministry's legislative program;
6. Economic Impact Evaluation An economic impact evaluation which should indicate the effects of the new legislation under the following headings:
 - 6.1 Private Sector Effects on the private sector
 - (a) job creation/job loss;
 - (b) effect on investment capital;
 - (c) encouragement to the formation of new business;
 - (d) duplication of the intent and functions of existing organizations;
 - (e) effect on consumer prices;
 - (f) reduction of the incentive to work;
 - (g) the cost of compliance;

6.2 Public Sector

Effects on the public sector

- (a) effect on the government work force - man-years and costs involved
- (b) expenditure increases - effect on the Ministry's resource base.

If there is no economic impact, a short paragraph should give reasons for this position.

7. Legislation in other Jurisdictions

Similar legislation in other jurisdictions where appropriate.

8. Role of Policy and Planning Branch

Policy and Planning Branch will assist with and will be available for consultation concerning the economic impact evaluation.